



# TECUMSEH FIRE AND RESCUE SERVICES

Fire Chief: Ken McMullen  
985 Lesperance Rd. N8N 1W9  
Tecumseh, Ontario  
Ph: 519 979-4041 Fax: 519 979-5881



## OPEN AIR BURN PERMIT INSTRUCTIONS

**NOTE: BURN PERMIT APPROVAL REQUIRES 2 BUSINESS DAYS NOTICE**

Open air burning within the Town of Tecumseh is regulated by Consolidated By-law Number 2007-41. It is up to the permit holder to ensure that they have read, understood and adhered to the restrictions and regulations contained in the by-law (and not specifically exempted in their approved Open Air Burn Permit).

### General Instructions

- All permit applications must be received by fax or in person at least two business days prior to the date of the proposed burn. (For example, to burn on Friday, the permit application must be received prior to 4:30 p.m. on Wednesday.)
- Permit holders must fill in all the fields required under the heading “Property Contact” and sign where ‘Signature of Owner or Designate’ is indicated under the property contact information. *If this is not completed a permit will not be signed and issued.*
- The property owner or his designate must have their copy of the permit available at all times for possible inspection by fire personnel.
- If the fire department is dispatched or attends for any reason, and it is determined that the fire’s size has exceeded that allowed by the permit, or any of the other conditions of the permit have been contravened, then the fire department will revoke the permit, extinguish the fire, and a full-cost recovery fine will be levied by the fire department under Consolidated By-law Number 2007-41.

### Options for Obtaining a Permit:

Permit applications are available at [http://www.tecumseh.ca/es\\_openburn.php](http://www.tecumseh.ca/es_openburn.php). Permits may be obtained by:

1. Fax to 519-979-5881, or
2. Application in person to:
  - Station #1, 985 Lesperance Road (Hours of Operation: Mon –Fri, 8:30 a.m. to 4:30 p.m.), or
  - Station #2 (**by arrangement**), 5520 Walker Rd.

### 1) Fax Applications:

- Owners wishing to obtain a permit via fax may download the online permit application, fill it out, and fax it to (519) 979-5881.
- The permit application must be received by the fire department at least two business days prior to the date of the proposed burn. The permit is not approved until the owner receives the returned fax, signed by a fire official.

### 2) In-Person Applications:

- Owners wishing to obtain a permit in person may attend **Station #1** during normal hours of operation (*see above*) at least two business days prior to the date of the proposed burn to complete and sign the permit application. A copy of the permit will be provided to the owner/designate at that time.
- Applicants who wish to attend **Station #2** to complete the application must contact Station #1 and make arrangements for the Fire Chief or other fire official to attend to Station #2 at an agreed-upon time in order to issue the permit as required.
- Please note that all such requests will only be approved if personnel are available, subject to normal operations. Emergencies take precedence over the issuing of permits. If the Fire Chief or his designate are unable to attend, it is incumbent on the person applying for the permit to make alternate arrangements in order to receive the necessary permit.



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## OPEN AIR BURN PERMIT

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### Property Contact

Owner's Name: \_\_\_\_\_

Tenant's Name \_\_\_\_\_

Phone Number: \_\_\_\_\_

Burn Location Address: \_\_\_\_\_

On the – North – South – East – West (Side of Road)

Date For Which Burn is Requested: \_\_\_\_\_

Burn Location on Property: \_\_\_\_\_

Between what streets: \_\_\_\_\_ and \_\_\_\_\_

Material Being Burned: \_\_\_\_\_

Extinguishment on Site: \_\_\_\_\_

Hours of Burn: \_\_\_\_\_

Permit Number:	Date of Fire Department Authorization:
<b>-- THIS SECTION IS FOR OFFICE USE ONLY --</b>	
Windsor Dispatch	Date for Which Burn is Authorized:
Notified: Yes <input type="checkbox"/>	
Time:	

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Tenant

\_\_\_\_\_  
Signature of Fire Official

### THIS PERMIT IS GOOD ONLY FOR THE DATES SPECIFIED

In Accordance with the Ontario Fire Code Ontario Regulation 388/97 Subsection 2.6.3.4  
And in Accordance with the Town of Tecumseh Consolidated By-Law No. 2007-41

#### REQUIREMENTS:

1. Pile not to exceed **10 ft. x 10 ft.** while burning.
2. The owner of the property is responsible for adhering to Consolidated By-Law No. 2007-41. Please Read.
3. Burning is limited to the specific area and material approved in the permit.
4. The open air fire is to be limited to daylight hours.
5. Weather and wind conditions must be favorable in order to have an open air fire.
6. The open air fire shall be supervised by a competent adult equipped with sufficient equipment to control and contain the open air fire to prevent the spread of the open air fire that would endanger or put at risk other properties or premises.
7. No burning of waste material, construction material, treated wood petroleum products, i.e. roofing materials, tires, railroad ties, etc. is allowed.
8. Open air fires that create an annoyance or irritation to adjacent persons, properties or premises shall be extinguished.
9. The bearer of this permit shall be solely liable for any or all damages resulting from open burning and will further be responsible for making full-cost restitution to the Town of Tecumseh for services rendered with respect to manpower and equipment attending, extinguishing and placing apparatus in service.
10. **The owner of the property must give permission to tenant's allowing them to burn on their property. Failure to provide this information invalidates this permit and places the legal responsibility for all damages directly on the permit holder, applicant or tenant.**

**\*\*\* KEEP THIS PERMIT WITH YOU DURING THE BURN \*\*\***