



2012 Basement Flooding Protection Subsidy Program

The Town of Tecumseh and the Ministry of the Environment offer a financial subsidy to residents to reduce the risk of basement flooding. For further information about this program and how to apply, refer to the enclosed information.

The Town of Tecumseh makes improvements annually to the complex system of underground pipes, sewers and catch basins. However, these improvements alone cannot completely protect a home from basement flooding. With increasingly frequent and severe weather events related to climate change, it is essential that residents take appropriate action to reduce the risk of basement flooding on their own private property.

WHAT IS THE SUBSIDY?

Foundation Drain Disconnection Program

Town of Tecumseh Subsidy

The Town of Tecumseh Council approved a Basement Flooding Protection Subsidy. The Town is offering a financial subsidy to residents in Tecumseh to disconnect foundation drains from the sanitary sewer, up to 50 % of cost, \$1,060 maximum. The Town's subsidy is available retroactively from June 6, 2010.

Ministry of the Environment Subsidy

The Ministry of the Environment (MOE) through the Ontario Drinking Water Stewardship Program (ODWSP) is offering a financial subsidy to residents of Tecumseh to disconnect foundation drains from the sanitary sewer, up to 80% of cost, \$2,225 maximum per household. The MOE's subsidy is available retroactively from January 1, 2012 to December 31, 2012.

Downspout Disconnection Program

The MOE is also offering residents up to \$300 per household for disconnecting downspouts from storm or sanitary drains. The MOE's subsidy is available retroactively from January 1, 2012 to December 31, 2012.

Total Subsidy

Residents may be entitled to a total maximum subsidy of \$3,285 for the disconnection of foundations drains from the sanitary sewer and an additional \$300 for the disconnection of downspouts, for a total subsidy of \$3,585.

The Town of Tecumseh Subsidy program does NOT cover the following:

- Replacement of existing sump pump
- Upgrade of existing sump pump
- Addition of another sump pump
- Installation of a sump pump when foundation drains are already separated from floor drain or sanitary sewer
- Work performed prior to June 6, 2010 or for which a permit cannot be obtained.

The Ministry of the Environment Subsidy program does NOT cover the following:

- Replacement of existing sump pump
- Upgrade of exiting sump pump
- Addition of another sump pump
- Installation of a sump pump when foundation drains are already separated from floor drain or sanitary sewer
- Work performed prior to January 1, 2012 or for which a permit cannot be obtained.

Disputes with respect to qualifying work will be resolved by the Director of Public Works & Environmental Services or the designate.

WHO IS ELIGIBLE FOR THIS PROGRAM?

This program is available to:

- a. Homeowners within the municipal boundaries of the Town of Tecumseh
- b. Residents that do not have back taxes owing to the Town or overdue payments

WHAT IS THE APPLICATION PROCESS?**1. APPLICATION**

Complete sections 'A' and 'B' on the Application form (appended to this document).
Forward the completed Application form to:

Corporation of the Town of Tecumseh
Public Works & Environmental Services
917 Lesperance Road
Tecumseh, ON N8N 1W9

2. APPLICATION REVIEW

Your application will be screened initially to determine if:

- a. You reside in the Town of Tecumseh
- b. Any amounts are currently outstanding (i.e. tax arrears)

3. SITE VISIT

Provided the aforementioned conditions 1 and 2 are met, a Building Inspector will arrange to visit your residence and determine the eligible work for subsidy under this program. The building Inspector will also have the property owner(s) sign the release found in Section C of the Application.

If the Building Inspector approves eligible work under the program, all owners of the property will be required to sign the Acknowledgement of Responsibility and Liability Waiver. Refer to Section C of the Application.

Please note:

- Subsidies for eligible work are subject to available funding and provided on a first-come, first-served basis.
- Subsidies are provided one time only for each eligible installation, per property, and on a no-fault basis.
- The subsidy is available only to existing homes, not homes in the planning stages or currently under construction.
- The property must have its downspouts already properly disconnected (or the owner agrees to have them disconnected as part of this subsidy program) from the Town's storm sewer system, where possible.

4. CONTRACTOR QUOTE

Once the signed Waiver is received by the Building Inspector, you can then proceed to obtain two quotes to perform the eligible work.

You may select the quote you are satisfied with; however, the Town will use the lower of the two quotes for calculation of your eligible subsidy amount.

The contractor must use material and fittings that are approved by the Ontario Building Code and Canadian Standards Association (CSA).

A building plumbing permit and an approved final inspection must be obtained for sump pump installations.

A building permit must be obtained within 60 days of receiving Building Inspector approval to proceed with eligible work under the program.

5. HAVE THE WORK PERFORMED

(It is recommended that you do not pay the contractor in full until the building permit has been finalized.)

6. RECEIVING THE SUBSIDY

Following the installation of the flood protection, remit the information detailed below in order that the paperwork can be processed and a cheque can be issued for the eligible subsidy amount:

- Two quotes received for the eligible work.
- Invoices that show a cost breakdown of all charges, with the total amount paid clearly marked as “**Paid in Full.**”
- All documentation must be originals. No photocopies will be accepted.
- Supporting documentation must be received by the Town of Tecumseh within one year of the date of completion of the work as listed on your original invoice, unless there were insufficient funds to subsidize the work completed in the year applied for.

REMIT REQUIRED PAPERWORK TO:

Corporation of the Town of Tecumseh
Basement Flooding Protection Subsidy Program
Public Works & Environmental Services
917 Lesperance Road
Tecumseh, ON N8N 1W9



The Corporation of the Town of Tecumseh

Basement Flooding Protection Subsidy Program

Applicant Information					
Section A. Pre-Qualification					
Owner's Name:			Date:		
	<i>Last</i>	<i>First</i>			
Address:					
	<i>Street Address</i>	<i>Apartment/Unit #</i>			
	<i>City / Municipality</i>	<i>Province</i>	<i>Postal Code</i>		
Phone:	()	E-mail Address:			
Date Available:		Preferred Inspection Time (M-F 8:30am to 4:30pm)			
Are your taxes current?	YES <input type="checkbox"/>	NO <input type="checkbox"/>			
If you answered 'No' to above, are you on a payment plan with the Town to become current?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Please Note:					
If your taxes are not current and you are not enrolled in a payment plan, please contact us to arrange a payment plan.					
Tax Collector, Town of Tecumseh Financial Services Department 917 Lesperance Road Tecumseh, ON N8N 1W9 Tel: 519-735-2184 Fax: 519-735-6712					
Section B. Proposed Eligible Works					
Maximum Eligible Subsidy Limit is \$3,585 per Home/Unit					
1. Town of Tecumseh Subsidy – retroactive from June 6, 2010: Disconnect foundation drains from the sanitary sewer - up to 50% of cost (\$1,060 maximum). <input type="checkbox"/>					
2. Ministry of the Environment Subsidy – retroactive from January 1, 2012: <input type="checkbox"/>					
a. Disconnect foundation drains from the sanitary sewer - up to 80% of cost (\$2,225 maximum) <input type="checkbox"/>					
b. Disconnect downspouts from storm or sanitary drains - up to a maximum of \$300 <input type="checkbox"/>					
Office Use ONLY					
Eligible:				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Signature:			Date:		

Applicant Information

Section C. Release – Acknowledgement of Responsibility and Liability Waiver

To be completed by all owners of the property.

ATTENTION:

Signing this document is a pre-condition to participation in the Basement Flooding Protection Subsidy Program. By signing this legal document you give up certain legal rights. Please read carefully.

You are entitled to obtain independent legal advice before signing.

Property Address:		
	<i>Street Address</i>	<i>Apartment/Unit #</i>
	<i>City / Municipality</i>	<i>Province</i> <i>Postal Code</i>

In consideration for participation in the Basement Flooding Protection Subsidy Program [the "Program"], I/we, an Applicant(s), understand, acknowledge, and agree that:

- a) I/we am/are the owner(s) of the property stated herein;
- b) **The Applicant(s) are fully and solely responsible for any and all work** as carried out through the Program, including but not limited to, the choice of eligible contractors, the selection and/or installation of materials, the work, improvements, and/or modifications conducted, and any and all other work procedures [collectively the "Work"], regardless of whether said Work was carried out as part of, or in association with, the Program;
- c) The Corporation of the Town of Tecumseh [the "Corporation"] **assumes no responsibility for the methods, workmanship, or any action or inaction, by the contractor**, which the Applicant(s) may find to be unacceptable;
- d) Any issues the Applicant(s) may have arising from the Work will be addressed by the Applicant(s) directly with the contractor, and **the Corporation is not responsible for doing so**;
- e) Should any of the Work be removed within 5 years of the completion date, the **total amount** of the subsidy provided through the program shall be **repaid by the Applicant(s)** to the Corporation;
- f) The Corporation is **entitled to disconnect the property's downspout**, at the Applicant(s)'s cost;
- g) **The Corporation assumes no responsibility or liability for any loss, damage, injury, expense, or any other matter** that may arise, or that may be incurred, as a result of the Applicant(s)'s participation in Program, as a consequence of any cause, including the negligence of the contractor, the Corporation, an/or their employees and/or agents;
- h) Participation in the Program is **not a guarantee** by the Corporation that future flooding will not occur;
- i) The Applicant(s) hereby release and hold harmless the Corporation, its employees and/or agents, from any and all Claims associated with participating in Program, including losses from future sewer backups resulting from the failure of any of the Work carried out under this Program, howsoever arising;
- j) The Applicant(s) are responsible to ensure that a building permit is obtained within 60 days of receiving Building Inspector approval to proceed with eligible work under the Program.

I/we understand and agree that I/we have been given the opportunity to seek independent legal advice prior to signing this document, and hereby accept full responsibility for complying with all of the terms set forth therein.

I/we agree that this document will be binding upon myself/ourselves, my/our heirs, next of kin, executors, administrators, and successors.

I/we hereby direct payment of the Program grant to be made to _____.

Applicant Information

Section C. Release – Acknowledgement of Responsibility and Liability Waiver

I HAVE READ THIS DOCUMENT CAREFULLY AND I ACKNOWLEDGE MY RESPONSIBILITIES AND THE EFFECT OF THIS LIABILITY WAIVER ON MY LEGAL RIGHT AND RESONSIBILITIES.

SIGNED THIS _____ DAY OF _____, 20_____

Applicant's Name

Applicant's Signature

Witness

Co-Applicant's Name (if applicable)

Co-Applicant's Signature (if applicable)

Witness

Applicant Information**Contractor Quote Form 1**

Contractor's Business Name:			
Contractor's Name:			Date:
	<i>Last</i>	<i>First</i>	
Address:			
	<i>Street Address</i>	<i>Apartment/Unit #</i>	
	<i>City / Municipality</i>	<i>Province</i>	<i>Postal Code</i>
Phone: ()	E-mail Address:		
Request for Quote by:			

Address where Work is to be Completed:

Address:		
	<i>Street Address</i>	<i>Apartment/Unit #</i>

DETAILED WORK QUOTE:

Please list materials and labour separately (and attach other information as needed).

Total Cost (including tax): _____

Quote Good Until (must be valid for at least 90 days): _____

Number of Days Required to Complete Works: _____

Contractor's Signature: _____

Note to Homeowner(s)

When the work is completed, please forward this quote and original invoice(s) which show a cost breakdown of all charges with the total amount paid clearly marked as "Paid in Full" by mail or in person to:

Corporation of the Town of Tecumseh
Basement Flooding Protection Subsidy Program
Public Works & Environmental Services
917 Lesperance Road
Tecumseh, ON N8N 1W9

Applicant Information**Contractor Quote Form 2**

Contractor's Business Name:				
Contractor's Name:				Date:
		<i>Last</i>	<i>First</i>	
Address:				
		<i>Street Address</i>	<i>Apartment/Unit #</i>	
		<i>City / Municipality</i>	<i>Province</i>	<i>Postal Code</i>
Phone:	()	E-mail Address:		
Request for Quote by:				
Address where Work is to be Completed:				
Address:				
<i>Street Address</i>				
<i>Apartment/Unit #</i>				
DETAILED WORK QUOTE:				
Please list materials and labour separately (and attach other information as needed).				
Total Cost (including tax): _____				
Quote Good Until (must be valid for at least 90 days): _____				
Number of Days Required to Complete Works: _____				
Contractor's Signature: _____				
Note to Homeowner(s)				
When the work is completed, please forward this quote and original invoice(s) which show a cost breakdown of all charges with the total amount paid clearly marked as "Paid in Full" by mail or in person to:				
Corporation of the Town of Tecumseh				
Basement Flooding Protection Subsidy Program				
Public Works & Environmental Services				
917 Lesperance Road				
Tecumseh, ON N8N 1W9				

FOR OFFICE USE ONLY

COSTS

Permit Fee: \$ _____

Cost of Work(s), including taxes: \$ _____

Contractor Hired to Complete the Work(s): \$ _____

Total Eligible Subsidy: \$ _____

INTERNAL APPROVALS

Public Works: _____

Approval for Payment (Financial Services): _____

COMMENTS

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KEY DATES (YYYY/MM/DD) OF:

Application: _____

Initial Approval: _____

Building Permit Finalized: _____